

# Privacy Policy - MACCEM SOLUTIONS

## 1. Data Collection

We collect the following information from our clients:

Full name

Mobile number

Email ID

Property address

Service inquiry details

## 2. Use of Data

The data collected is used to:

Respond to service inquiries

Maintain service records

Send service reminders or updates

## 3. Data Sharing

We do not sell or trade user information.

We may share information with third-party technicians only for service execution.

## 4. Data Security

All digital data is stored on encrypted devices. Only authorized personnel can access client data.

## 5. Data Retention

Client data is retained for 30 days after which it is securely deleted.

## 6. Client Rights

Clients can:

Request to review stored data

Ask for correction or deletion of personal information

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### **7. Communication Consent**

By contacting us, clients consent to receive service-related communication via phone, SMS, or email.

### **8. Legal Jurisdiction**

This policy is governed under applicable Indian data protection regulations.

### **9. Company Address**

#401 Sector 9 Urban State, Ambala city